

LINDSBORG CITY COUNCIL
Lindsborg City Hall
December 15, 2025–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT: Mayor Clark Shultz, Rebecca Van Der Wege, Kirsten Bruce, Joshua Swanson, Larry Lysell, Ericka Lysell, Andrew Smith, Lysa Palmer-Augusta, Tyler Johnson

OTHERS PRESENT: Tanner Faust, Roxie Sjogren, Zach Strella, Denny Walker, Chief Terry Reed, Milton Collins, Noah Flores, David Hay, Lauren Doak, Holly Lofton, Erica Kruckenberg, Scott Bontz

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

PUBLIC INPUT:

There was no public input.

AMENDMENTS TO THE AGENDA:

There were no amendments to the agenda.

MAYOR'S REPORT:

The mayor shared that Lindsborg had celebrated a wonderful St. Lucia weekend thanking the Swedish Dancers, volunteers, restaurant owners, business owners and all involved. He also thanked the Old Mill staff as the Mayor's Kaffe was once again held during their Heritage Christmas event.

CONSENT AGENDA

Councilmember Kirsten Bruce moved to approve the minutes from the November 17, 2025, regular Council meeting, minutes from the December 1, 2025, regular Council meeting, Payroll Ordinance 5566, Purchase Order Ordinance 5567 and Pizza Hut's CMB license for 2026. Motion was seconded by Councilmember Andrew Smith and passed 8-0 by roll call vote.

APPOINTMENTS:

There were no appointments.

COMMITTEE REPORTS:

There were no committee reports.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Election of a Council President

Councilmember Kirsten Bruce nominated Rebecca Van Der Wege to serve as council president. The nomination was seconded by Councilmember Larry Lysell. Councilmember Tyler Johnson motioned to cease nominations, seconded by Councilmember Andrew Smith. Nomination passed 8-0 by voice vote.

Sales Tax Transfer

Council received a handout that outlines how the local sales tax (1/2-cent sales tax) is collected and then allocated to specific capital items. December sales tax numbers are not yet available, so a final update will be given at the January 20, 2026, City Council meeting.

Unallocated local sales tax (1/2-cent sales tax) is budgeted to be transferred at year end to either the Equipment Reserve Fund or the Capital Improvement Reserve Fund. Administration recommends that \$100,000 be transferred to the Capital Improvement Reserve Fund to help address deferred maintenance issues upcoming in 2026.

Estimated year-end sales tax revenue:	\$239,026.64
Proposed transfer to Capital Improvement Reserve Fund:	(\$100,000.00)
Proposed transfer to EMS Fund:	(\$1,062.57) *
Proposed sales tax application for General Fund	<u>(\$99,929.98)</u>
Estimated balance of the unallocated half-cent sales tax	\$38,034.09
Balance of Capital Improvement Reserve Fund (after transfer)	\$211,106.14

**EMS is separate from the General Fund, so a separate transfer must take place.*

Based on the additional document that Council received, the total of \$100,992.55, then removing the \$1,062.57 for EMS as noted above, results in the proposed sales tax application for General Fund of \$99,929.98.

Councilmember Larry Lysell moved to approve the transfer of \$100,000 to the Capital Improvement Reserve Fund and \$1,062.57 to EMS Fund from the local half-cent sales tax. Seconded by Councilmember Joshua Swanson and passed 8-0 by roll call vote.

Commercial Doors for Park Restroom

Swensson Park currently has a non-HVAC restroom facility, which requires the restroom to be locked during the winter months. The existing solution has been to place plywood over the door openings because one of the locks is inoperable and the door jams are not strong enough to secure the doors when locked.

This plywood solution creates additional problems. It is unsightly and gives the appearance that the building is condemned. Repeatedly fastening the plywood with screws is also causing long-term damage to the wood door frames. In addition, the plywood makes accessing the restroom difficult for staff while the building is winterized.

Upon inspection, several issues beyond the locks were identified:

- The door jams are already damaged.
- Rot and deterioration are present in the corners of the door jams.
- Rot and mold are forming at the bottom corners of the doors due to prolonged weather exposure.
- The doors themselves are light-duty and not suitable for secure closure.
- The frames are wood and are not securable by just locking them

Councilmember Kirsten Bruce moved to approve the installation of metal doors and frames from Cheney Door for \$5,722.00. Seconded by Council President Rebecca Van Der Wege and passed 8-0 by roll call vote.

Cart Path Concrete

An ongoing budgeted project is to continue connecting cart paths around the Lindsborg Golf Course. There is currently gravel on most pathways and concrete in the spots that have been completed in years past. Three quotes were requested by various local companies and only one submitted a proposal.

Coy Construction

Hole 5: \$ 12,477.75

Hole 7 to 8: \$ 12,375.00

Hole 7 Tee Box: \$ 8,460.00

Hole 5 Tee Box: \$ 6,300.00

Councilmember Larry Lysell moved to approve contracting with James Coy Construction to pour concrete on hole 5 and 7 tee box for a combined total of \$14,760. Seconded by Council President Rebecca Van Der Wege and passed 8-0 by roll call vote.

ADJOURNMENT:

Councilmember Kirsten Bruce moved for adjournment, seconded by Councilmember Andrew Smith, and passed 8-0 by voice vote. The meeting was adjourned at 6:56 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Roxie Sjogren". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Roxie Sjogren, MMC
City Clerk